



Role Description: **Chair, National Maternity Voices**

Role responsibilities:

Contact point

- Be the main contact person for all enquiries to NMV
- Liaise with the Regional MVP Network Leads, as appointed
- Liaise with the NHSE Maternity Transformation Team Service User Voice lead
- Regularly check the NMV email inbox and respond accordingly

Committee Meetings

- Chair monthly meetings of committee members (remotely using Skype or Zoom)

SLACK

- Monitor and contribute to the Slack online communication platform for committee members

Social Media Input

- Contribute regularly to the National Maternity Voices public Facebook page and closed group, and the closed MVP and MSLC Chairs and Service Users Facebook group
- Use social media to communicate and inform wider MVP community of NMV news and work
- Monitor the NMV Twitter account to communicate and inform wider maternity community of NMV work

NMV representation

- Attend, where appropriate, any regional and national events and conferences to represent National Maternity Voices
- Attend, where appropriate, any Maternity Transformation meetings and events e.g. Better Births workstream meetings, or ensure NMV representation from the team of NMV committee members

This role is currently remunerated at a rate of £150/day for 2 days (16 hours) a month: e.g. 3 hours a month preparing for and chairing meetings, 2 hours a month communicating with MVPs via email and social media, 8 hours a month supporting MVP development nationwide, 3 hours a month representing NMV at regional and national events.