**CUbe activity worksheet**

**Purpose**

* The Coventry University Cube (CUbe) is an easily handled box (no more than 30cm3), passed around a group.
* The CUbe is a tool to capture ideas from everyone in an idea generation session even those who might not normally be able to project their thoughts.
* The surface of the CUbe is intended for writing and sketching.
* Every participant has the opportunity to write/draw on the CUbe surface. As the CUbe is passed around, fast ideas can be generated through upbeat discussion and then these can be written down as they are generated in order to keep a record on the cube. Connections can be made from one idea written on the CUbe to another idea regardless of which side of the CUbe they exist upon (e.g. people can draw arrows between two written notes on the CUbe).
* Once the artefact is opened out flat, it can be scanned to produce a graphic that can be easily emailed to people who took part in the activity.
* Itis preferable if this activity is carried out in a different environment to what participants are used to, for example: If participants usually sit down round a table to discuss things, then we recommend they stand up to make it a driven, active experience.
* You may want to choose a different part of the room to stand or leave the room and find a different space (e.g., in a less formal room or outside).

**Time**

* 30 minutes is the maximum recommended time for the CUbe activity. The session intends to be a short, punchy experience to encourage rapid, out loud idea generation rather than dwelling on thoughts.
* A short explanation of the question to explore should be proposed to the group before the activity starts (maximum 2 minutes).

**Process**

Split the larger group into smaller teams. Teams of 6 are preferable but this can be done with teams of 4 to 8 people if needed. Be aware that teams of 4 people require more facilitation to ensure an even spread of involvement during the session. More than 8 requires more control from facilitators and may not yield an even spread of contribution across the participating team within the allotted 30 minutes.

How to facilitate the CUbe:

* Before starting the activity, explain that the session will take 30 minutes. After this time the CUbe will be removed from the team by the facilitator.
* Introduce the question (maximum 2 minutes)
* Provide 1 CUbe per team. Colourful pens (e.g., sharpies) can be provided.
* Begin the 30-minute session.
* The trainer will need to time the activity. Let the team know when they have 10 minutes, 5 minutes and 2 minutes left.
* At 30 minutes announce that the session is complete. Remove the CUbe from the team.
* Open the CUbe up from the 3D cube shape to its 2D cross shape. Scan or take photo to share with team.

Materials used from the Erasmus+ funded Co-Creating Welfare project delivered by Coventry University <http://www.ccw-project.eu/>